

Houston Bonsai Society Board Meeting Minutes

December 2, 2015

I. Call to Order

The President, Hurley Johnson, called the meeting to order at 6:38 pm.

II. Roll Call

Present: Hurley Johnson, Scott Barboza, Dean Laumen, Wayne Malone, Vern Maddox, Clyde Holt, Brian Gurrola, Ron Ahles and Barbara Adams. Also present were Pete Parker and Ray Gonzalez.

III. Read and Approve Meeting Minutes

Minutes for the meeting of November 4 were read. Hurley asked that the minutes be changed to include the names of the nominees for the vote on Board positions. A motion was made to accept the minutes with this change. The motion was seconded and all voted in favor.

IV. Treasurer's Report

Wayne Malone presented the Treasurer's Report:

Expenses:

Reimbursements:

C.J. Everson - refreshments for November meeting	\$ 51.68
Scott Barbosa - artist's meal	31.31
Scott Barbosa - artist's lodging	152.10
Timeless Trees - copper wire for Club	242.00
Ray Gonzalez - Fall Show supplies	26.55
Bjorn Bjorholm - demo fee and flight	550.00
QuickBooks - monthly fee	12.78
Uncle Bob's storage - monthly fee	<u>99.00</u>
Total Expenses	\$ 1,165.42

Receipts:

Membership from 2014	\$ 55.00
Memberships for 2016	110.00
Raffle tickets for artist's demo tree	<u>401.00</u>
Total Receipts	\$ 566.00
Exception item - unpaid stale membership checks from 2014	\$ 105.00
Other notes - Donald Green Memorial Fund remaining funds	\$ 200.00

A motion was made to accept the Treasurer's Report. The motion was seconded and all voted in favor.

Wayne presented a spreadsheet showing year to date income and expenses side by side with the 2015 Budget including delineated variances.

Wayne mentioned that the Pay Pal account for the website is not completely set up. Someone will have to sit with Quyen Tong to get instructions in order to finish setting it up. It was also mentioned that Quyen Tong has moved out of town for work. Members of the Board will need to find another person to fill the webmaster Board position.

V. Expenditures

Expenses to be paid include \$56.86 to Vern Maddox for ham for the dinner this evening, \$37.38 to Scott Barboza for drinks, cups and plates for the dinner this evening, \$264.98 to Hurley Johnson for gift cards for outgoing members of the Board to be given out this evening and cheesecake, and \$76.86 to Dean Laumen for literature and fliers for the Fall Show. A motion was made and seconded to pay these expenses. All voted in favor.

Note: Gift cards were given to Alex Leong for demos, etc. for the club, Brian Gurrola - for leading the dig last year, C.J. Everson who will be moving - for providing refreshments, Anthony Cutola - outgoing Treasurer and Eldon Branham - outgoing Publicity Board member.

VI. Unfinished Business

Wayne Malone presented a revised 2016 Budget. This spreadsheet shows the 2015 Budget figures for each line item, the 2015 year to date total for each line item and the variance with the 2015 Budget for each line item. Members discussed the figures and recommended some changes. The revised 2016 Budget will be presented at the next meeting.

Advertising on the newsletter and website was discussed. Charges are \$50.00 per ad per calendar year. There are six ads including Timeless Trees, Quality Feed & Garden Company, Southwest Fertilizer, Pineywoods Bonsai, J.R.N's Nursery and Mossrock Studio. Hurley has sent email notices to each as invoices for payment. It was mentioned that J.R.N's nursery might not have access to email and that an invoice be mailed to them. Hurley agreed to mail the invoice. Hurley and Wayne will coordinate future invoicing.

VII. Routine Business

Barbara Adams reported that there were no changes to the membership list since her last update at the previous meeting.

VIII. LSBF Activities

Pete Parker reported that the LSBF seminar in Kingwood was successful. The event netted between \$1,500 and \$2,000.00. They will send \$100.00 to each club who participated. Howard Smith has been voted in as President and Pete Parker as Vice President. The former President, Mark Bynum, will remain a delegate. The 2016 State Convention will be held in Corpus Christi, October 14 - 16.

IX. New Business

Club members will be voting on the following positions for the 2016 - 2017 terms of office: First Vice President - nominee is Scott Barboza, Treasurer - nominee is Wayne Malone, Publicity - Ken Cousino, Secretary - nominee is Barbara Adams, and three Members at Large - nominees are Ray Gonzalez, Sharon Barker and Ron Ahles. Alan Raymond, Pete Parker and Terry Dubois make up the nominating committee.

Rodney Clemons will present a demonstration as the 2016 Texas Tour Speaker.

Members discussed the Japan Festival to be held April 23 and 24, 2016. Scott Barbosa has contact information for the Japan American Society that he will provide Hurley. All members agreed that HBS would very much like to be a participant at this event.

The Club dig will be held February 20, 2016. Brian Gurrola will coordinate and has offered to let members dig trees on his family's property in Grimes County. Should it rain that day, the date will be reset for the first weekend in March.

X. Adjournment

A motion was made to adjourn the meeting. Motion was seconded and all agreed. The meeting was adjourned at 7:28 p.m.

Minutes of the meeting were taken by Barbara Adams.