

Houston Bonsai Society Board Meeting Minutes

April 5, 2017

I. Call to Order

The President, Pete Parker, presided and called the meeting to order at 6:34 pm.

II. Roll Call

Members present were Pete Parker, Hoe Chuah, Ken Cousino, Eldon Branham, Anthony Cutola, Vern Maddox, Clyde Holt, Sharon Barker, Ray Gonzalez, Hurley Johnson and Barbara Adams. Also present were Terry Dubois and Alan Raymond.

III. Read and Approve Meeting Minutes

Minutes for the meeting of March 1, were presented and read. A motion was made and seconded to accept the minutes and all voted in favor.

IV. Treasurer's Report

Eldon Branham presented the Treasurer's Report:

Expenses:

Brian Gurrola - auction expense - 80/20 split	\$ 96.00
Anthony Cutola - auction expense - 80/20 split	152.00
Ray Gonzalez - auction expense - 80/20 split	160.00
Brian Gurrola - lunch and drinks for club dig	187.25
Maria Grissom - refreshments for the evening	84.45
Danny Coffey - artist demo fee and travel expense	686.00
Scott Barboza - artist lodging	110.00
Anthony Cutola - Refreshments - Dec 16 meeting	33.21
Intuit QuickBooks	25.58
Uncle Bob's Storage	<u>99.00</u>
Total Expenses	\$1,633.49

Income:

Membership deposits	\$ 85.00
Auction proceeds	200.00
Business ad income - Timeless Trees, S.W. Fertilizer, Mossrock Studio	150.00
Paypal deposits for membership	<u>28.33</u>
Total Income	\$ 463.33

A motion was made to accept the Treasurer's Report. The motion was seconded and all voted in favor.

V. Expenditures

Pete Parker reported that we needed to pay LSBF \$42.00 at \$3.00 per member for memberships that went through the Paypal account. Kurstyn Castillo presented a receipt for \$64.04 for refreshments for the evening. A motion was made to pay these expenses. The motion was seconded and all voted in favor.

VI. Unfinished Business

The March 4, Saturday study group will meet at 9:00 a.m. until 12:00 noon at Timeless Trees in Rosenberg.

Hoe Chuah will pass out a signup sheet for volunteers for the Japan Festival. The festival opens at 10:00 a.m. on Saturday and runs 'till 7:00 p.m.. Volunteers are needed from 9:00 a.m. for setup on Saturday. Sunday hours for the festival are from 10:00 a.m. until 5:00 p.m. He says there will be a designated

parking lot for unloading for setup. He will provide a big cooler for snacks and drinks. Anthony Cutola mentioned that last year they had trouble with setup in that volunteers had to go get tables for the booth. Hoe said he would talk with the organizers to ensure there were no such difficulties this year.

Alan Raymond said he took photos of all the stands in the storage room and will send out a list. He also reported that there were a good many brochures in storage.

The question was raised as to whether volunteers manning the booth and bringing trees should submit a photo of any tree they plan on bringing. It was decided that this would be unnecessary as there have never been too many trees brought for display at past events. There will be approximately 8 to 10 tables available.

Ken Cousino said he would write something up to send to the newspapers for publicity on the event.

Hurley Johnson mentioned that the Club needs volunteers to participate in the emerging talent contest for the 2019 Convention. Winners will be awarded a \$200.00 gift certificate.

VII. Routine Business

Ken Cousino had no publicity strategy updates to report other than the aforementioned for the Japan Festival.

VIII. LSBF Activities

Terry Dubois reported that the 2017 LSBF Touring Artist will be Jonas Dupuich and is scheduled for a demonstration for our members September 29 and workshops on September 30th. He also said the target date for a 2018 State Convention to be held in Longview, Texas, is April 20 - 22nd.

IX. New Business

Alan Raymond mentioned that he got a letter regarding our "Commercial Customer Fiduciary Agreement." This evidently involves assigning a designated business person and mailing address for all Club transactions. Pete Parker assigned Eldon Branham, our Treasurer, to transact business on our behalf and that our P.O. Box be the designated mailing address.

Mention was made that there are by-law changes that have never been incorporated into any official Bylaws document. Pete Parker will work on getting a complete up to date copy of our Bylaws to be loaded onto our website.

Clyde Holt mentioned that the Club needs a designated display artist - someone who will be at the meetings to talk about the show and tell trees brought in each month. Ray Gonzalez volunteered to perform in this capacity at monthly meetings before the official club program begins.

X. Adjournment

A motion was made to adjourn the meeting. The motion was seconded and all agreed. The meeting was adjourned at 7:12 p.m.

Minutes of the meeting were taken by Barbara Adams.